

K-6-1a

Kinder Career Centers

Grade Level	Kindergarten
Minimum Time Required	One month per career cluster
Materials/Resources	Purchased and donated items to the Center Notes to parents
Subject Area(s)	Guidance/Language Arts/Social Studies

Project Description:

1. Send out the parent letter which is attached.
2. Set up a dramatic play area of the classroom to resemble certain career areas.
3. Students are encouraged to role-play and discuss the various jobs associated with the career center.
4. Invite parents with jobs in the featured career cluster to visit the center and speak to the class about their job.

Career Development Standard	Skills to understand and use career information.
Career Development Indicator	Describe work of family members, school personnel, and community workers.
Delivery Level	Introductory
Academic Standards	
Language Arts	4.1.b Present information in a clear and logical form. 4.3.a Identify various non-verbal speaking techniques.
Social Studies	4.1.a Recognize how different kinds of economic resources are used to meet the needs of people in families and communities.
Employability/SCANS Skills	Thinking Skills Basic Skills Interpersonal Skills
Assessment/Rubric	Students will name several types of careers/jobs found in the Career Center.

Submitted by: Lennox School District

Dear Kindergarten Parents:

In November, we will be starting a Kinder Career Center in our room. Each month, from November to April, we will feature a different career area in the center, where the students will have an opportunity to “try on” and “role play” various working environments.

The first Career Center will be an office. In later months we will feature a construction area, a hospital or clinic, a bank, a restaurant, and a photography studio. You will be updated each month as to which career center will be featured, and during the month we are featuring a career area most closely related to yours, we would invite you to come in and share information with the students about your job. If you are interested in doing so, please complete the attached form and return it to school.

Also, if you have equipment, tools, or supplies related to the centers that you could loan to us, we would appreciate it! Again, indicate on the attached form any items you could contribute, and during the appropriate month, please send those relevant items to school with your son or daughter. (Note the list of possible items that we need to complete each Career Center.)

Thanks!

POSSIBLE CAREER CENTER ITEMS NEEDED

Office

Typewriter
Blank forms
Desk name plate
Adding machine
Other office-related items

Hospital/Clinic

Uniform
Blood pressure cuff
Pill bottles
Stethoscope
Scrubs
Dolls (patients)

Bank

Cash register
Safe
Play money
Suit/Tie
Adding machine
Rolls for coins

Construction Area

Hard hats
Safe tools (or play tools)
Nuts, bolts, screws, etc.
Wood scraps
Sand paper
Vice
Tool belt

Restaurant

Menus
Order pad
Adding machine/Play currency
Register
Apron/Uniform
Cooks caps (even those given
at fast food restaurants)
Plates, silverware, trays

Photo Studio

Cameras
Tripod
Lights
Pictures
Props

KINDER CAREER CENTER PARENT RESPONSE

Name(s): _____

Career(s): _____

Phone numbers- Day: _____ Evening: _____

_____ I would like to come in to share about my career. (Note: If your career doesn't fit with any of the Career Center topics, there may be a specific week during the year in which we will be asking parents from other types of careers to come in.)

The Career Center topic which fits my career:

- _____ Office
- _____ Construction Area
- _____ Hospital/Clinic
- _____ Restaurant
- _____ Bank
- _____ Photo Studio

_____ I would like to provide an item(s) for the Career Center.

Items I can provide (see list of items needed): _____

_____ I would like to help with the Kinder Career Center in some other way. (If you have specific ideas, please indicate how you would like to help.)

KINDER CAREER CENTER CLUSTER RELATIONSHIP

Office-----	Business Operations
Construction Area-----	Technical
Hospital/Clinic-----	Scientific/Social Services
Restaurant-----	Social Services
Bank (Management)-----	Business Contact
Photography Studio-----	Artistic

- ✍ Kindergarten students may be too young to start with the career cluster concept, but using the career clusters as basis for the selection of topics used is a good way to be sure the various areas are represented.
- ✍ Also, one way of doing this could involve having an upper class develop the centers for the kindergarten class.
 - They would be responsible for developing a Career Cluster Center each month for six months representing a different career cluster each month.
 - They would be responsible to choose what items would represent the clusters, for obtaining items needed for the center, and for setting up the center in the kindergarten room.
 - They could also possibly be guest speakers in the room throughout the year as they, themselves, learn more about the careers in the various clusters.

Dear Kindergarten Parents:

During the month of _____ we are featuring a Office Area in our Kinder Career Center. If your career fits into this area, we invite you to come in and share with us about your career. If you would like to do so and did not complete the form earlier, please complete the attached form and return it to school with your son or daughter. Also, if you have any of the items listed below that we could “borrow” this month, please send those items to school.

Office Area Items Needed:

- Typewriter
- Blank forms
- Desk name plate
- Adding machine
- Other office-related items

Thanks!

Dear Kindergarten Parents:

During the month of _____ we are featuring a Construction Area in our Kinder Career Center. If your career fits into this area, we invite you to come in and share with us about your career. If you would like to do so and did not complete the form earlier, please complete the attached form and return it to school with your son or daughter.

Also, if you have any of the items listed below that we could “borrow” this month, please send those items to school.

Construction Area Items Needed:

- Hard hats
- Safe tools (or play tools)
- Nuts, bolts, screws, etc.
- Wood scraps
- Sandpaper
- Vice
- Tool belt

Thanks!

Dear Kindergarten Parents:

During the month of _____ we are featuring a Hospital/Clinic in our Kinder Career Center. If your career fits into this area, we invite you to come in and share with us about your career. If you would like to do so and did not complete the form earlier, please complete the attached form and return it to school with your son or daughter.

Also, if you have any of the items listed below that we could “borrow” this month, please send those items to school.

Hospital/Clinic Items Needed:

- Uniform
- Blood pressure cuff
- Pill bottles
- Stethoscope
- Scrubs
- Dolls (patients)

Thanks!

Dear Kindergarten Parents:

During the month of _____ we are featuring a Restaurant in our Kinder Career Center. If your career fits into this area, we invite you to come in and share with us about your career. If you would like to do so and did not complete the form earlier, please complete the attached form and return it to school with your son or daughter.

Also, if you have any of the items listed below that we could “borrow” this month, please send those items to school.

Restaurant Items Needed:

- Menus
- Order pad
- Adding machine/cash register
- Apron/uniform
- Cook’s caps (even those given at fast food restaurants)
- Plates, silverware, trays

Thanks!

Dear Kindergarten Parents:

During the month of _____ we are featuring a Bank in our Kinder Career Center. If your career fits into this area, we invite you to come in and share with us about your career. If you would like to do so and did not complete the form earlier, please complete the attached form and return it to school with your son or daughter.

Also, if you have any of the items listed below that we could “borrow” this month, please send those items to school.

Bank Items Needed:

- Cash register
- Safe
- Play money
- Suit/tie
- Adding machine
- Rolls for coins

Thanks!

Dear Kindergarten Parents:

During the month of _____ we are featuring a Photo Studio in our Kinder Career Center. If your career fits into this area, we invite you to come in and share with us about your career. If you would like to do so and did not complete the form earlier, please complete the attached form and return it to school with your son or daughter.

Also, if you have any of the items listed below that we could “borrow” this month, please send those items to school.

Photo Studio Items Needed:

- Cameras
- Tripod
- Lights
- Pictures
- Props

Thanks!